

**ACCCA  
Proposed Budget  
2014-2015**

	Actual	Actual	Actual*	Actual YTD	13-14		2014-15	
	Jul '12 - Jun 13	Jul '13 - May 14	Jun 14	Jul 13-Jun 14	Budget	\$ Change	Proposed Budget	
<b>Income</b>								
<b>40000 - Membership Dues</b>								
4130 - Membership Dues/Corporate	22,000.00	22,000.00	0.00	22,000.00	20,000.00	2,000.00	\$ 28,000	<i>Estimated based on 13/14 total</i>
4120 - Membership Dues/Retired	3,225.00	3,375.00	0.00	3,375.00	3,500.00	-125.00	\$ 3,750	<i>Estimated based on 13/14 total</i>
4110 - Membership Dues/Annual	54,425.11	63,820.15	5,929.00	69,749.15	69,015.00	734.15	\$ 75,000	<b>Significantly under amount actually billed (\$95,914)</b>
4100 - Membership Dues/Mo Deductions	203,027.09	198,354.79	18,066.00	216,420.79	210,000.00	6,420.79	\$ 280,730	<i>Per new rates/existing members</i>
<b>Total 40000 - Membership Dues</b>	<b>282,677.20</b>	<b>287,549.94</b>	<b>23,995.00</b>	<b>311,544.94</b>	<b>302,515.00</b>	<b>9,029.94</b>	<b>\$ 387,480</b>	
<b>42000 - Event/Program Revenue</b>								
<b>42100 - Admin 201</b>								
4291 - Event Sponsor - Admin 201	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
4290 - Event Registration Admin 201	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
42100 - Admin 201 - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Total 42100 - Admin 201</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>42200 - Admin 101</b>								
4200 - Event Registration Admin 101	119,624.41	74,762.00	6,150.00	80,912.00	154,450.00	-73,538.00	147,650	
42200 - Admin 101 - Other	0.00	750.00	0.00	750.00		750.00	1500	
<b>Total 42200 - Admin 101</b>	<b>119,624.41</b>	<b>75,512.00</b>	<b>6,150.00</b>	<b>81,662.00</b>	<b>154,450.00</b>	<b>-72,788.00</b>	<b>149,150</b>	<i>Program revenue/expenses crosses years.</i>
<b>42300 - BWS</b>								
4220 - Event Reg Budget Workshop	28,525.00	38,515.42	0.00	38,515.42	43,000.00	-4,484.58	\$ 40,100	
4221 - Event Sponsor Budget Workshop	2,000.00	2,675.00	0.00	2,675.00	3,600.00	-925.00	\$ 7,000	
<b>Total 42300 - BWS</b>	<b>30,525.00</b>	<b>41,190.42</b>	<b>0.00</b>	<b>41,190.42</b>	<b>46,600.00</b>	<b>-5,409.58</b>	<b>\$ 47,100</b>	
<b>42400 - Annual Conference</b>								
4250 - Event Inc Vendor Prog/Advt	65,055.00	77,020.00	0.00	77,020.00	78,000.00	-980.00	78,000	
4240 - Event Reg Annual Conference	69,866.19	104,430.00	525.00	104,955.00	75,000.00	29,955.00	103,300	
<b>Total 42400 - Annual Conference</b>	<b>134,921.19</b>	<b>181,450.00</b>	<b>525.00</b>	<b>181,975.00</b>	<b>153,000.00</b>	<b>28,975.00</b>	<b>\$ 181,300</b>	<i>Budgeting conservatively on revenue in SF in 2015-Can adjust in January</i>
<b>42500 - Great Deans</b>								
4231 - Vendor Reg - Great Deans	0.00	0.00	0.00	0.00	0.00	0.00	\$ 2,500	
4230 - Event Reg - Great Deans	0.00	0.00	0.00	0.00	0.00	0.00	\$ 39,950	
	0.00						\$ 42,450	<i>New program revenue in 14-15</i>
<b>42600 - Mentor Program</b>								
4210 - Event Reg Mentor Program	20,208.33	19,600.00	0.00	19,600.00	20,000.00	-400.00	\$ 20,000	
4211 - Event Sponsor Mentor Program	0.00	0.00	0.00	0.00		0.00	\$ -	
<b>Total 42600 - Mentor Program</b>	<b>20,208.33</b>	<b>19,600.00</b>	<b>0.00</b>	<b>19,600.00</b>	<b>20,000.00</b>	<b>-400.00</b>	<b>\$ 20,000</b>	
4280 - Event Inc Other; Clearing-ACHRO	-3,036.80	45,616.29	0.00	45,616.29		45,616.29	49,950	<i>New program revenue which gets passed to ACHRO after expense/fees</i>
<b>Total 42000 - Event/Program Revenue</b>	<b>302,242.13</b>	<b>363,368.71</b>	<b>6,675.00</b>	<b>370,043.71</b>	<b>374,050.00</b>		<b>\$ 489,950</b>	

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<b>49000 - Other Income/ACBO</b>							
4300 - Publication Sales	100.00	500.00	0.00	500.00	100.00	400.00	\$ 250
4310 - Newsletter Advertising Sales	11,125.00	12,605.00	0.00	12,605.00	14,500.00	-1,895.00	\$ 14,500
4400 - Interest Income/ All Accounts	7.76	2.57	0.00	2.57	0.00	2.57	\$ -
4900 - Miscellaneous Income	0.00	0.00	0.00	0.00	300.00	-300.00	\$ -
4800 - ACBO Administrative Fee	49,478.92	36,208.21	0.00	36,208.21	39,500.00	-3,291.79	\$ 39,500
<b>Total 49000 - Other Income/ACBO</b>	<b>60,711.68</b>	<b>49,315.78</b>	<b>0.00</b>	<b>49,315.78</b>	<b>54,400.00</b>	<b>-5,084.22</b>	<b>\$ 54,250</b>
<b>Total Income /Gross Profit:</b>	<b>645,631.01</b>	<b>700,234.43</b>	<b>30,670.00</b>	<b>730,904.43</b>	<b>730,965.00</b>	<b>-60.57</b>	<b>\$ 931,680</b>
<b>Expense</b>							
<b>51000 - Board Expenses</b>							
5100 - ACCCA Board; Meeting Expenses	46.54	3,840.73	0.00	3,840.73	10,250.00	-6,409.27	\$ 10,000
5110 - ACCCA Board; Staff/Member/Cons	1,728.34	4,024.54	0.00	4,024.54	4,100.00	-75.46	\$ 5,000
5120 - ACCCA Board, Direct Office Exp	0.00	0.00	0.00	0.00	0.00	0.00	\$ -
5130 - ACCCA Board, Miscellaneous	200.00	0.00	0.00	0.00	475.00	-475.00	\$ -
<b>Total 51000 - Board Expenses</b>	<b>1,974.88</b>	<b>7,865.27</b>	<b>0.00</b>	<b>7,865.27</b>	<b>14,825.00</b>	<b>-6,959.73</b>	<b>\$ 15,000</b>
							<i>Expenses for 2014 Retreat not included. Payment will fall in 2014-15</i>
<b>53000 - Commission Expenses</b>							
5940 - COC Meetings/Travel	0.00	0.00	0.00	0.00	0.00	0.00	\$ -
5920 - CFLA Meetings/Travel	213.32	550.15	0.00	550.15	1,000.00	-449.85	\$ 1,000
5900 - MDC Meeting Travel	1,575.17	2,359.81	0.00	2,359.81	2,350.00	9.81	\$ 2,500
<b>Total 53000 - Commission Expenses</b>	<b>1,788.49</b>	<b>2,909.96</b>	<b>0.00</b>	<b>2,909.96</b>	<b>3,350.00</b>	<b>-440.04</b>	<b>\$ 3,500</b>
							<i>Expect some Commission Chair expenses related to this meeting</i>
<b>54000 - Event/Program Expenses</b>							
<b>54100 - Admin 201</b>							
5770 - Admin 201-Clearing (TBR)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5769 - Admin 201-Graphics/Printing	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5768 - Admin 201-Participant Refunds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5767 - Admin 201-Direct Exp (C/P/S)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5766 - Admin 201- Materials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5765 - Admin 201-Speaker Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5764 - Admin 201-Speaker Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5763 - Admin 201-Audio Visual Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5762 - Admin 201-Staff Travel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5761 - Admin 201- Attendee Room Nights	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5760 - Admin 201-Facilities	0.00	3,982.50	0.00	3,982.50	0.00	3,982.50	\$ -
5645 - Admin 201- Program Expenses	0.00	0.00	0.00	0.00	0.00	0.00	\$ -
54100 - Admin 201 - Other	0.00	0.00	0.00	0.00	0.00	0.00	\$ -
<b>Total 54100 - Admin 201</b>	<b>0.00</b>	<b>3,982.50</b>	<b>0.00</b>	<b>3,982.50</b>	<b>0.00</b>	<b>3,982.50</b>	<b>\$ -</b>
<b>54200 - Admin 101</b>							

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5610 - Admin 101 Speaker/Stip	1,262.09	11,434.71	0.00	11,434.71	17,500.00	-6,065.29	\$ 7,800	
5620 - Admin 101 Staff Exp	2,876.43	389.30	1,500.00	1,889.30	500.00	1,389.30	\$ 1,050	
5600 - Admin 101 Facility	6,692.70	69,261.08	0.00	69,261.08	71,500.00	-2,238.92	\$ 72,000	
5601 - Admin 101 Meals	28,057.11	20,685.82	0.00	20,685.82	21,000.00	-314.18	\$ 22,000	
5630 - Admin 101 Print/Graphic	4,871.97	1,051.22	0.00	1,051.22	1,051.00	0.22	\$ 1,200	
5640 - Admin 101 Direct Office (C/P/S)	214.74	50.40	0.00	50.40	75.00	-24.60	\$ 100	
5650 - Admin 101 Badges/Supp	0.00	503.96	0.00	503.96	504.00	-0.04	\$ 500	
5602 - Admin 101 AV/Technology	4,168.00	3,108.80	0.00	3,108.80	3,109.00	-0.20	\$ 3,500	
5642 - Admin 101 Direct Off Badges/Sup	0.00	597.72	0.00	597.72	598.00	-0.28	\$ 600	
5643 - Admin 101 Participant Supplies	7,573.32	4,779.08	0.00	4,779.08	5,000.00	-220.92	\$ 5,000	
<b>Total 54200 - Admin 101</b>	<b>55,716.36</b>	<b>111,862.09</b>	<b>1,500.00</b>	<b>113,362.09</b>	<b>120,837.00</b>	<b>-7,474.91</b>	<b>\$ 113,750</b>	<i>PL=\$35,400</i>
<b>54300 - BWS</b>				0.00		0.00		
5520 - BWS Speaker Fees	0.00	0.00	0.00	0.00	0.00	0.00		
5540 - BWS Print/Graphics/Sign	747.76	1,044.69	0.00	1,044.69	500.00	544.69	\$ 1,500	
5521 - BWS Speaker Expenses	0.00	0.00	0.00	0.00	0.00	0.00		
5550 - BWS Direct Office Exp	0.00	87.90	0.00	87.90	0.00	87.90	\$ 200	
5560 - BWS Badges/Supp/Packets	0.00	0.00	0.00	0.00	500.00	-500.00	\$ -	
5510 - BWS Facility	16,701.55	24,909.84	0.00	24,909.84	27,555.00	-2,645.16	\$ 25,000.00	
5580 - BWS Misc/Refunds	0.00	540.00	540.00	1,080.00		1,080.00	\$ -	<i>June expense of \$540 was unbilled interpreting services</i>
5512 - BWS AV/Web site/Internet & Tech	0.00	0.00	0.00	0.00	0.00	0.00	\$ -	
5530 - BWS Staff Expenses	526.58	0.00	0.00	0.00	200.00	-200.00	\$ -	
5541 - BWS Signs & Banners	0.00	0.00	0.00	0.00	0.00	0.00	\$ -	
5551 - BWS Participant Materials	0.00	0.00	0.00	0.00	0.00	0.00	\$ -	
5552 - BWS Supplies	431.74	0.00	0.00	0.00	0.00	0.00	\$ -	
<b>Total 54300 - BWS</b>	<b>18,407.63</b>	<b>26,582.43</b>	<b>540.00</b>	<b>27,122.43</b>	<b>28,755.00</b>	<b>-1,632.57</b>	<b>\$ 26,700.00</b>	<i>PL=\$20,400</i>
<b>54400 - Annual Conference</b>								
5410 - Annual Conference Speaker Fee	9,500.00	0.00	0.00	0.00	6,500.00	-6,500.00	\$ 5,000	
5430 - Annual Conference Print/Graph	7,386.30	7,417.01	0.00	7,417.01	7,500.00	-82.99	\$ 7,000	
5411 - Annual Conference Speaker Exp	1,570.49	7,121.13	0.00	7,121.13	1,250.00	5,871.13	\$ 2,000	
5400 - Annual Conference Facility/PI	60,624.26	89,117.48	0.00	89,117.48	65,950.00	23,167.48	\$ 105,000	
5420 - Annual Conference Staff Travel	3,506.76	3,070.78	0.00	3,070.78	4,000.00	-929.22	\$ 1,500	
5440 - Annual Conference Office(C/P/S)	11.57	1,080.00	0.00	1,080.00	50.00	1,030.00	\$ 150	
5460 - Annual Conference Ent & Decor	6,444.70	5,924.25	0.00	5,924.25	2,500.00	3,424.25	\$ 6,500	
5480 - Annual Conference Supplies	3,860.40	3,749.54	0.00	3,749.54	3,500.00	249.54	\$ 1,200	
5490 - Annual Conference Audio/Visual	13,500.00	14,750.00	0.00	14,750.00	13,500.00	1,250.00	\$ 16,500	
5500 - Annual Conference Misc/Refund	5,717.30	0.00	0.00	0.00	0.00	0.00	\$ 1,500	
5401 - Annual Conference Meals	0.00	195.10	0.00	195.10		195.10	\$ -	
5431 - Annual Conference Signs and Ban	0.00	1,246.02	0.00	1,246.02	500.00	746.02	\$ -	
5461 - Annual Conference Awards	1,007.22	1,090.37	30.65	1,121.02	1,000.00	121.02	\$ 1,200	

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<b>Total 54400 - Annual Conference</b>	113,129.00	134,761.68	30.65	134,792.33	106,250.00	28,542.33	\$ 147,550	PL=\$38,750.
<b>54500 - Great Deans</b>								
5810 - Great Deans/Staff Exp	0.00	0.00	0.00	0.00		0.00	\$ 150	
5411- Great Deans/Speaker Expense	0.00	0.00	0.00	0.00		0.00	\$ 7,600	
5800 - Great Deans/Facility/Plan	0.00	0.00	0.00	0.00		0.00	\$ 13,850	Includes offsite dinner.
5820 - Great Deans/Print/Graphic	0.00	200.00	0.00	200.00		200.00	\$ 700	
5830 - Great Deans/Direct Office	0.00	0.00	0.00	0.00		0.00	\$ -	
5840 - Great Deans/Audio Visual	0.00	0.00	0.00	0.00		0.00	\$ 600	
5480 - Great Deans/Supplies	0.00	0.00	0.00	0.00		0.00	\$ 650	
<b>Total 54500 - Great Deans</b>	0.00	200.00	0.00	200.00		200.00	\$ 23,550	PL=\$18,900
<b>54600 - Mentor Program</b>								
5730 - Mentor Program Admin	1,696.25	87.49	0.00	87.49	0.00	87.49	\$ 100	
5740 - Mentor Program Speakers	245.73	2,062.83	0.00	2,062.83	500.00	1,562.83	\$ 2,500	
5700 - Mentor Program Facility	6,665.00	1,500.00	6,205.00	7,705.00	8,500.00	-795.00	\$ 8,000	
5710 - Mentor Program Meetings	4,036.48	4,246.69	0.00	4,246.69	3,750.00	496.69	\$ 5,000	
5720 - Mentor Program Staff/Volunteer	786.39	882.65	0.00	882.65	1,000.00	-117.35	\$ 1,000	
<b>Total 54600 - Mentor Program</b>	13,429.85	8,779.66	6,205.00	14,984.66	13,750.00	1,234.66	\$ 16,600	PL=\$3,400
<b>4280 ACHRO Leadership Academy</b>	0.00	23,826.46	0.00	0.00	0.00	0.00	\$ 47,750	Revenue after expense is a pass through/Consulting Fee \$2,200
<b>Total 54000 - Event/Program Expenses</b>	<b>200,682.84</b>	<b>309,994.82</b>	<b>8,275.65</b>	<b>318,270.47</b>	<b>269,592.00</b>	<b>48,678.47</b>	<b>\$ 375,900</b>	<b>TOTAL PL ON PROGRAMS: \$119,050</b>
<b>55000 - Operating Costs</b>								
6510 - Member Recruitment Activities	6,456.73	7,525.52	500.00	8,025.52	4,200.00	3,825.52	\$ 8,500	Covers Affiliate Conference Sponsorships/Travel
6500 - Member Recruit. Operating Costs	4,883.65	6,995.88	0.00	6,995.88	4,000.00	2,995.88	\$ 7,000	Covers materials, printing/graphics
6372 - ACBO Office Expense TBR	0.00	0.00	0.00	0.00	23.00	-23.00	\$ -	
6320 - SASS/CLC Premiums	20,139.47	22,862.14	636.60	23,498.74	18,600.00	4,898.74	\$ 25,000.00	
6310 - Taxes/Other	25.00	10.00	0.00	10.00	25.00	-15.00	\$ 25.00	
6300 - Insurance/Liab/Bd	7,179.83	3,618.00	0.00	3,618.00	3,900.00	-282.00	\$ 3,650.00	
6250 - Copies/Postage/Shipping	1,941.73	1,585.42	789.56	2,374.98	1,000.00	1,374.98	\$ 1,500.00	2014-15 Goal: Obtain new equipment to charge back to accounts.
6240 - Printing/Graphics	1,313.19	1,641.08	0.00	1,641.08	500.00	1,141.08	\$ 1,250.00	13/14 Costs included reprinting Membership cards
6230 - Supplies	3,773.06	1,272.63	0.00	1,272.63	2,500.00	-1,227.37	\$ 1,500.00	
6220 - Telephone/Fax/Modem	4,141.29	3,340.28	518.00	3,858.28	4,030.00	-171.72	\$ 3,250.00	New carrier is averaging \$250 per month
6210 - Equipment Purchase/Lease	3,487.17	1,477.61	0.00	1,477.61	1,930.00	-452.39	\$ 1,500.00	Includes Ricoh, Pitney Bowes, etc.
6200 - Facilities/Lease/Storage/Parkin	31,471.92	27,407.30	2,718.10	30,125.40	27,197.00	2,928.40	\$ 31,000.00	Lease includes small percentage increase each year of 7 year lease
6160 - Dues/Subscriptions	1,712.04	1,077.06	229.17	1,306.23	379.00	927.23	\$ 500.00	includes annual security software upgrades
6150 - Staff Travel Exp	2,480.85	3,467.04	0.00	3,467.04	1,478.00	1,989.04	\$ 1,500.00	Need to examine coding in this account, shouldn't be this high
6140 - Staff Dev Opp	150.00	0.00	0.00	0.00	0.00	0.00	\$ 300.00	Covers CalSAE Conference for Staff
5230 - Communications; Server/Annual	6,093.74	1,482.55	35.00	1,517.55	1,074.00	443.55	\$ 1,500.00	Includes developer time and annual software license fee.
55000 - Operating Costs - Other	0.00	0.00	0.00	0.00		0.00		
<b>Total 55000 - Operating Costs</b>	107,059.55	95,002.16	5,432.23	100,434.39	79,495.00	20,939.39	\$ 87,975.00	
<b>60000 - Salaries/Taxes</b>								

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6100 - Salaries/Payroll	200,909.53	213,800.84	8,562.51	222,363.35	233,500.00	-11,136.65	\$ 239,340.00	
6110 - Payroll Taxes	19,159.89	19,188.24	655.00	19,843.24	22,614.00	-2,770.76	\$ 24,500.00	
<b>Total 60000 - Salaries/Taxes</b>	<b>220,069.42</b>	<b>232,989.08</b>	<b>9,217.51</b>	<b>242,206.59</b>	<b>256,114.00</b>	<b>-13,907.41</b>	<b>\$ 263,840.00</b>	<i>2.5% Cost of Living Adjustment pending staffing decisions</i>
61000 - Employee Benefits								
6130 - Pension Cont-SEP	1,800.00	0.00	0.00	0.00	1,800.00	-1,800.00	\$ 1,800.00	
6120 - Employee Benefits1	27,566.94	34,400.97	367.76	34,768.73	35,000.00	-231.27	\$ 37,500.00	
<b>Total 61000 - Employee Benefits</b>	<b>29,366.94</b>	<b>34,400.97</b>	<b>367.76</b>	<b>34,768.73</b>	<b>36,800.00</b>	<b>-2,031.27</b>	<b>\$ 39,300.00</b>	<i>Anticipate increase in 2014-15</i>
62000 - Outsourced Services								
5300 - Advocacy; Retainer	19,200.00	19,215.00	2,745.00	21,960.00	18,000.00	3,960.00	\$ 32,940.00	<i>Contract was significantly increased with 2014 Addendum</i>
5310 - Advocacy; Expenses	650.58	15.42	0.00	15.42	500.00	-484.58	\$ 2,500.00	<i>Anticipate increased travel in 14-15</i>
6090 - O/S Labor/Graphic	14,875.00	8,585.00	1,925.00	10,510.00	8,000.00	2,510.00	\$ 12,000.00	<i>Increased page count due to combined issues</i>
6060 - O/S Labor/Network Maintenance	1,639.83	4,236.84	180.00	4,416.84	3,850.00	566.84	\$ 3,850.00	
6040 - O/S Cons/Auditor	4,222.80	2,000.00	0.00	2,000.00	4,225.00	-2,225.00	\$ 4,000.00	<i>Balance due of \$2,000 will be paid by 6/30</i>
6030 - O/S Cons/Bkpping	16,000.00	10,900.00	2,200.00	13,100.00	13,000.00	100.00	\$ 13,000.00	<i>no change in multi year contract</i>
6020 - O/S Cons/Mtg plan	18,875.08	13,475.00	1,225.00	14,700.00	14,700.00	0.00	\$ 14,700.00	<i>no change in multi year contract</i>
6420 - Special Projects	0.00	0.00	0.00	0.00	0.00	0.00	\$ 8,160.00	<i>Revamped Salary Survey initial cost estimate pending contract</i>
<b>Total 62000 - Outsourced Services</b>	<b>75,463.29</b>	<b>58,427.26</b>	<b>8,275.00</b>	<b>66,702.26</b>	<b>62,275.00</b>	<b>4,427.26</b>	<b>\$ 91,150.00</b>	
6410 - Funds to Reserve	0.00	0.00	0.00	0.00		0.00	\$ 45,000.00	<i>First contribution to Reserves in several years.</i>
<b>Total Expense</b>	<b>636,405.41</b>	<b>741,589.52</b>	<b>31,568.15</b>	<b>773,157.67</b>	<b>722,451.00</b>	<b>50,706.67</b>	<b>\$ 916,665.00</b>	
<b>Net Fund Balance</b>	<b>9,225.60</b>	<b>-41,355.09</b>	<b>-898.15</b>	<b>-42,253.24</b>	<b>8,514.00</b>	<b>-50,767.24</b>	<b>\$ 15,015.00</b>	