

ANNUAL REPORT OF THE REGIONAL MEMBER COUNCIL (RMC) *2017-18 Successes/Challenges and 2018-19 Work Plan* Dr. Diane Fiero, RMC Chair and RMC Region 6 Representative

The 2017-18 Year in Review and Primary Tasks in 2018-19:

Committee Composition and Meetings: The ten regions that make up the ACCCA RMC now have seated representatives going into the 2018-19 year. In 17/18 the RMC struggled to seat all ten Regional Council reps and each region's Campus Contacts, but I'm happy to report that this effort has paid off. A current version of the RMC and Campus Contact roster is included in your Board materials.

The RMC meets quarterly or as necessary to carry out the mission of the group outlined in the attached charter. Our charter was updated this year to expand the focus of the RMC to include direct member recruitment activities and support regional events through ACCCA. The RMC is staffed by the Executive Director of ACCCA who works in collaboration with me to prepare each meeting agenda and support the work of the RMC.

RMC Priorities in 2017-18: As mentioned above, much of the work of the RMC in 2017-18 was in working with staff to ensure full representation of the ten regions and to strengthen the communication network between ACCCA and all administrators in the state.

- *Administrative Census.* Staff shared updates of the RMC and Campus Contact roster and worked with our ten regions to complete the Administrative Census through direct requests by council members to campus contacts to provide their administrative rosters. These were vetted by staff and included in the census.
- *Quick Polling the Administrative Field.* The RMC members and Campus Contacts participated in getting out three Quick Polls to the field in 2017-18 and looks forward to better leveraging this tool in 18/19 now that the network is more established. The Quick Polls resulted in data that informed development of the annual conference program, discussions among the CFLA members in response to the new Vision for Success, and professional development preferences for administrators.
- *Expanded Scope of the RMC.* As mentioned above, I collaborated with the Executive Director to articulate an expansion of the mission of the RMC beyond its original stated purpose of establishing a communication network. ACCCA relies on membership to exist and the RMC is the entity with the most direct access to potential members of the Association. We sought RMC approval for an expansion of the original mission to also include member recruitment and supporting regional events for the dual purpose of providing training and recruiting new members to ACCCA. A draft of the revised Charter is included in your materials and I ask your consent on the revised language.

- *Vetting of Regional Event Guidelines.* At its most recent meeting in March, the RMC took up the Guidelines for Regional Events as proposed by staff. Their feedback helped shape the final proposal that went to the Policy & Procedures Committee for review and is included in your board materials for information. The RMC endorses the concept of regional events and looks forward to leveraging these as a way to build stronger connections between ACCCA and our campuses throughout the state.

2018-19 Work Plan: I've asked staff to conduct a "Doodle" poll to firm up our 18/19 quarterly meeting dates. As indicated in the tentative budget we are requesting funding to host an in-person meeting at the Annual Conference in February 2019. Once our meeting dates are confirmed, an updated version of the Directory will be sent to all Board members and include the meeting dates and any specific topics our agendas will take up.

This funding request is included in the tentative budget for consideration at the June meeting and would cover the costs of the meeting and help offset the travel expenses of the ten members of the Council. The RMC feels it would be beneficial to gather at least once each year, particularly at an event where a number of members will be. We believe we can also use the occasion to build attendance and strengthen the visibility of the RMC among members and potential members.